

Constitution
of the
Burgmann Residents'
Association Incorporated

Table of Contents

<u>TABLE OF CONTENTS</u>	<u>2</u>
<u>PREAMBLE</u>	<u>3</u>
<u>PURPOSE</u>	<u>3</u>
<u>CHAPTER I – DEFINITION AND COMMENCEMENT</u>	<u>4</u>
<u>CHAPTER II – MEMBERSHIP</u>	<u>5</u>
<u>CHAPTER III – HOUSE COMMITTEE</u>	<u>13</u>
<u>CHAPTER IV –MEETINGS</u>	<u>13</u>
<u>CHAPTER V – MEETING PROCEDURE</u>	<u>13</u>
<u>CHAPTER VI –ELECTIONS</u>	<u>13</u>
<u>CHAPTER VII – SUB-COMMITTEES</u>	<u>16</u>
<u>CHAPTER VIII – FINANCIAL AFFAIRS</u>	<u>17</u>
<u>CHAPTER IX – BURGMANN COLLEGE COUNCIL REPRESENTATIVES</u>	<u>17</u>
<u>CHAPTER X – THE CONSTITUTION REVIEW AND INTERPRETATION</u>	<u>22</u>
<u>CHAPTER XI – SANCTIONS</u>	<u>24</u>
<u>CHAPTER XII – PATRONS</u>	<u>25</u>

Preamble

It is the intention of this Constitution to place initiative and decisions with the elected officers of the Burgmann Residents' Association ("the association") and with the resident body generally. It demands continuing co-operation and involvement of the residents in the affairs of College. It aims to safeguard the flexibility of organisation whilst providing the necessary machinery to allow effective operation.

Purpose

The association exists to promote the recreational, social and cultural activities of its members, and to encourage the involvement of its members in College affairs.

Chapter I – Definition and Commencement

Part 1 – Definition

1.1. A reference to the “Academic Year” is a reference to the academic year of the Australian National University” in the relevant calendar year.

1.2. A reference to

- (a) Term;
- (b) Teaching Period;
- (c) Semester;
- (d) Semester Break;
- (e) Examination Break;
- (f) Vacation Period.

is a reference to that period set aside by the Australian National University for the relevant period.

1.3. A reference to “resident” is a reference to a person who has paid residential fees to Burgmann College for the relevant period.

Part 2 – Commencement

1.4. This Constitution shall commence and take full effect when

- (a) notice of its adoption has been lodged with the Registrar in accordance with the *Associations Incorporation Act 1991 (ACT)*; and
- (b) where required by the *Associations Incorporation Act 1991 (ACT)*, the Registrar has approved the proposed alteration.

1.5. Notwithstanding subsection 1, section 3.1.1 shall commence from the first day of the month of December for 2010.

Chapter II – Membership

2.1. A person may either be

- (a) an Ordinary Member; or
- (b) an Associate Member of the Association

2.2. An Ordinary member is a person

- (a) normally paying current residential fees to Burgmann College during the Academic Year; and
- (b) who has paid an annual fee to the Association for the relevant year.

2.2.1. The amount of the annual fee to be paid by an ordinary member must be determined for each year by the last General Meeting of the previous year. If no determination is made at this stage the amount of the annual fee will remain unchanged.

2.2.2. An Ordinary member who ceases to pay current residential fees to Burgmann College during the course of an Academic Year shall be deemed to be an Associate member for the remainder of that Academic Year.

2.3. An associate member must

- (a) be either
 - (i) a previous member of the Association; or
 - (ii) a person eligible for member of the college under Section 7 of the *Residential College Affiliation Statute 2007*;
- (b) have paid an annual fee to the Association; and
- (c) have paid to the College the annual fee determined by the college council.

2.3.1. The amount of the annual fee to be paid by an Associate member to the association must be determined for each year by the last General Meeting of the previous year. If no determination is made at this stage the amount of the annual fee will remain unchanged.

2.4. An Associate membership may only be accepted if the number of Associate Members at the time does not exceed thirty per cent of the number of Ordinary Members of the Association.

Chapter III – The House Committee

3.1. A House Committee consists of nineteen (19) office bearers.

3.1.1. The positions of office within the House Committee are

- (a) President;
- (b) Two (2) Vice Presidents;
- (c) Treasurer;
- (d) Secretary;
- (e) Village Representative;
- (f) International Representative;
- (g) Two (2) Arts Representatives;
- (h) Four (4) Sports Representatives;
- (i) Five (5) Whips;
- (j) Green Representative.

3.1.2. An office-bearer in the House Committee must

- (a) hold only one position in any one term; and
- (b) be an ordinary member of the association at the time of the election; and
- (c) not be employed by Burgmann College as a Residential Advisor during their term of office.

3.1.3. Other than Whips, the terms of office for office-bearers on the House Committee commence on December 1 on the year of their election.

3.1.4. The Executive

- (a) Within the House Committee, the following office-bearers act as the ‘Executive’;
 - (i) President;
 - (ii) Two Vice Presidents;
 - (iii) Treasurer;
 - (iv) Secretary.

3.1.5. Whips

- (a) Whips must be elected in the first teaching period of the Academic Year. Excluding the Village Whip, a whip will be an undergraduate student in their first year of residency at Burgmann College. Their terms of office begin one week after the declaration of the results of the election, and run until one week after the declaration of the results for Whips in the following Academic Year.

- (b) Excluding the Village Whip, where there are at least two (2) candidates of a gender standing for the position of Whip, there shall be elected no more than two representatives of the same gender, elected in completely separate elections. In the event that there is only one candidate of a particular gender, that person shall be declared elected and three (3) Whips of another gender shall be elected. If there are no candidates of a particular gender four (4) Whips of another gender may be elected.
- (c) In the event that a Whip ceases to be an Office Bearer during their term of office, another Whip of the same gender shall be elected unless there are no candidates of that gender, in which case it will be open to members of any gender.
- (d) Notwithstanding section 3.1.1(a), a Whip may be eligible for election as an additional office-bearer in the House Committee and hold both positions concurrently as long as the additional term of office commences no earlier than December 1 of the year of their election.

3.1.6. The House Committee must appoint the President to be the Public Officer of the Association for the purposes of the *Associations Incorporation Act 1991 (ACT)*.

- (a) The common seal of the Association must be kept in the custody of the public officer.
- (b) The common seal must not be affixed to any instrument except by the authority of the committee and the affixing of the common seal must be attested by the signatures either of two members of the committee or of one member of the committee and the public officer or secretary.

3.1.7. On completion of their term of office the President must resign as the Public Officer of the Association in accordance with the *Associations Incorporation Act 1991 (ACT)*.

3.2. Office-bearers

3.2.1. If an office-bearer

- (a) Ceases to be an Ordinary member of the association; or
- (b) is absent from college for a period of more than four successive weeks excluding Vacation Period.

a meeting must be held in accordance with the terms of section 3.2.3.

3.2.2. If an officer-bearer

- (a) has resigned by notice in writing to the Chairperson of a General Meeting; or
- (b) loses office in accordance with the Provisions of Chapter XI

a by-election must be held in accordance with the terms of subsection 4.

3.2.3. Should a vacancy become capable of being deemed to have occurred under subsection 1 the House Committee must either

- (a) subject to paragraphs (b) and (c), call an Ordinary General Meeting within two weeks; or
- (b) if there is already a General Meeting to occur within two weeks of a vacancy becoming capable of being deemed to have occurred, cause a motion to be entered onto the agenda and entertained at that General Meeting; or
- (c) if there is an Annual General Meeting already to occur at the time or within four weeks of a vacancy becoming capable of being deemed to have occurred, cause a motion to be entered onto the agenda and entertained at that AGM;

to decide whether the office is vacant.

3.2.4. If the position of an office bearer on the House Committee becomes vacant during a term a by-election must be held to fill the vacancy.

3.2.5. If a vacancy occurs within the last three weeks of the last teaching period of the Academic Year, a General Meeting may elect not to fill the vacancy for the remainder of the term of office.

3.2.6. A by-election to fill a vacancy under this section must occur within two weeks, excluding Vacation Periods, of the date upon which the office is deemed to be vacant.

3.3. House Committee Meetings

3.3.1. A quorum of the House Committee consists of five (5) office bearers, one (1) of whom must be the President or a Vice President.

3.3.2. The President, or in the absence of the President, a Vice President, must chair a House Committee meeting.

3.3.3. The President or a Vice President may call a House Committee meeting at any time.

3.3.4. There must be two such meetings each term.

3.3.5. All House Committee meetings are open to members of the association.

3.3.6. A Member of the Association attending a House Committee meeting solely by virtue of subsection 3.3.5.

- (a) has viewing rights only; and
- (b) may not engage in debate or discussion at that meeting except upon invitation by the Chairperson which may be withdrawn at any time.

3.3.7. A meeting of the House Committee may be held in camera

- (a) upon motion being put to a House Committee meeting by any office bearer of the House Committee; and

(b) such motion as put under paragraph (a) being carried by a majority of the office bearers present at that House Committee meeting.

3.3.8. Notwithstanding the previous sub-sections the House Committee, by majority vote of the office bearers present at a meeting, may at any time permit the presence of any person at that meeting.

Chapter IV – Meetings

4.1. The Association acts through General Meetings.

4.2. A General Meeting is any meeting held in accordance with this Chapter.

Part A – Ordinary General Meetings

4.3. An Ordinary General meeting may be called by the President or, in the absence of the President, by a Vice President.

4.4. An Ordinary General Meeting must be held

- (a) Within the first four (4) weeks of the first teaching period;
- (b) Within the first two (2) weeks of the second teaching period;
- (c) Within the first three (3) weeks of the third teaching period;
- (d) Within the first four (4) weeks of the fourth teaching period;
- (e) Pursuant to section 4.4.2(b);
- (f) Pursuant to section 10.1.

4.4.1. An Ordinary General Meeting identified in section 4.3. is the Annual General Meeting and will take the form prescribed by Part C of this Chapter.

4.4.2. The meeting held under section 4.4(d) must

- (a) include the speeches from the nominees of the following
 - (i) President
 - (ii) Two (2) Vice Presidents
 - (iii) Treasurer
 - (iv) Secretary
- (b) be followed by an Ordinary General Meeting no more than ten days later
- (c) the meeting identified in 4.4.2(b) must include speeches from the nominees of the following positions
 - (i) Four (4) Interhall Sports Representatives; with no more than two representatives being of the same gender.
 - (ii) Two (2) Interhall Arts Representatives; with the representatives being of different genders.
 - (iii) International Representative
 - (iv) Village Representative
 - (v) Chairperson of the Orientation Week Committee

(vi) Green Representative

4.4.3. There may be more than one Ordinary General Meeting within any term

4.4.4. Subject to Part B of this Chapter, an Ordinary General Meeting may not be called for on

- (a) a weekend; or
- (b) a public holiday; or
- (c) during a term break or semester break or other vacation period.

4.4. A copy of the agenda of an Ordinary General Meeting must be made available to Ordinary Members at least 24 hours in advance of that meeting.

4.5. At an Ordinary General Meeting Reports, must be made by

- (a) The President
- (b) The Treasurer
- (c) A Representative of the combined Burgmann Council Student Representatives

Part B – Extraordinary General Meetings

4.5. An Extraordinary General Meeting must be called for if the President or, in the absence of the President, the Vice President received a petition calling for such a meeting.

4.6. A petition for an Extraordinary General Meeting under subsection 5 must

- (a) carry the signatures
 - (i) at least six (6) members of the House Committee; or
 - (ii) at least sixty (60) Ordinary members
- (b) An Extraordinary General Meeting may be called at any time, to be held on any day, notwithstanding section 4.4.4.

4.7. Nothing in section 4.3 will prevent such an Extraordinary General Meeting from taking place, provided that section 4.4 is complied with.

Part C – Annual General Meeting

4.8. Annual General Meeting

4.8.1. The Annual General Meeting must be called by either the President or in the absence of the President, by a Vice President.

4.8.2. The Annual General Meeting must take place in two parts, being Part A and Part B.

4.8.3. The two parts of the Annual General Meeting must be separated by a time interval of not less than five (5) days and not more than ten (10) days.

4.8.4. Part A of the Annual General Meeting must precede Part B.

4.9. Part A of the Annual General Meeting

4.9.1. Must elect a Chairperson to chair the Annual General Meeting and all other General Meetings for that academic year.

4.9.2. Must consider the following

- (a) Apologies;
- (b) Minutes from previous meeting;
- (c) Matters arising from the Minutes;
- (d) President's Report;
- (e) Treasurer's Report;
- (f) Election of
 - (i) a returning officer
 - (ii) a Constitutional Review Officer
 - (iii) Chairpersons of sub-committees
- (g) Motions with notice
- (h) Motions without notice
- (i) General Business

4.9.3. Must appoint a date and time for Part B of the Annual General Meeting

4.9.4. At the completion of business, Part A of the Annual General Meeting must be adjourned to the date and time appointed under section 4.9.3 for Part B.

4.10. Part B of the Annual General Meeting must consider the following

- (a) Apologies;
- (b) Minutes of Part A of the meeting;
- (c) Matters arising from Part A of the Minutes;
- (d) President's Report;
- (e) Treasurer's Report to present the proposed Budget;
- (f) Motions with notice;
- (g) Motions without notice;
- (h) General Business.

4.11. Nothing in this Part prejudices the standing of either Part A or Part B of the Annual General Meeting as an appropriate meeting for the purposes section 3.2.3(c).

Chapter V – Meeting Procedure

5.1. All General Meetings must be held in accordance of this Chapter.

5.2. The Chairperson or, in the absence of the Chairperson, a Deputy elected from the floor must chair the meeting in accordance with the Australian National University Student Association standing orders (excluding Clauses 1.1 and 1.2), together with any additional standing orders adopted from time to time by the meeting.

5.3. All motions without notice must be submitted orally or in writing, to the Chairperson or, in the absence of the Chairperson, the Deputy, excluding procedural motions.

5.4. All motions with notice must be received by the Chairperson in writing and made available to Ordinary Members at least 24 hours in advance of that meeting.

5.5. Where appropriate the recommendations of the meeting may be presented to the College Council by the President of the Association.

Chapter VI – Elections

6.1. All Ordinary Members of the Association have full voting rights in the election of any position requiring election under this Constitution except:

- (a) The election of the Village Representative, which must be elected by non-undergraduate members residing in Blocks A, B, C, D, F and G only.
- (b) The election of the International Representative, which must be elected by International members only; that is, a person who does not hold one of the following
 - (i) Australian Citizenship
 - (ii) Australian Permanent Residency
 - (iii) New Zealand Citizenship
 - (iv) an Australian Permanent Humanitarian Visa

6.2. The Returning Officer for the time being at the commencement of this Constitution shall cause to come into being a set of rules to govern the fair election of all officer bearers to the House Committee (the Electoral Regulations).

6.3. Any election to fill a position of office bearer on the House Committee (whether arising by annual election, by-election for casual vacancy or otherwise) must be conducted according to the Electoral Regulations.

6.4. The Electoral Regulations will have the same force and must be reviewed, interpreted, and amended by the Returning Officer in the same manner as this Constitution.

6.5. After each election of an office bearer or officer bearers to the House Committee, the Returning Officer must report to the next General Meeting of the association upon any breaches of the Electoral Regulations, whereupon the meeting may proceed under Chapter X.

6.6. Subject to this Constitution and the Electoral Regulations, the dates for an election to fill a position of office bearer on the House Committee must be set by the House Committee in consultation with the Returning Officer.

6.7. Any proposed dates for an election to fill a position of office bearer on the House Committee must be ratified by thirteen (13) members of the House Committee.

6.8. All elections of persons to positions either within, recognized or created by the Association, other than positions falling under subsection 7, must be determined by simple majority vote of the members present and voting at the meeting in which the position falls to be determined.

Chapter VII – Appointments

7.1. Sports Representatives must appoint Sport Coaches for each Sport undertaken by Burgmann College.

- (a) Coaches must be appointed at least one (1) month before the commencement of their sport's season.
- (b) Candidates for appointment must nominate themselves in writing to a Sports Representative during the nomination period.
- (c) The nomination period shall be no less than a week.
- (d) The Sports Representatives can decide to open nominations at any time provided it is at least a month and a week before the commencement of the relevant season.
- (e) The nomination period for a Sport's Coach will commence automatically a month and a day before the commencement of the relevant season if it has not been commenced earlier by the Sports Representatives.
- (f) The commencement of the nomination period must be made public.
- (g) Only nominated candidates may be considered by the Sports Representatives for appointment as a Sports Coach.
- (h) A simple majority among the Sports Representatives is required to appoint a Sport Coach.
 - (i) If the Sports Representatives cannot reach a simple majority, the Executive shall have the casting vote determined by a simple majority.
- (i) If a Sports Representative wishes to nominate to be a Sport Coach, they shall withdraw themselves from the voting to determine the Sport Coach for the relevant Sport.
- (j) The election and appointment of Sport Coaches by the Sports Representatives is not controlled by electoral regulations found elsewhere in the Constitution.

7.2. If the Sports Representatives fail to appoint a Sport's Coach by the commencement of the relevant season, one of the Sports Representatives must act in this capacity on an interim basis until a permanent Sport Coach is appointed.

- (a) The Sports Representatives must, by simple majority, vote for and appoint a Sport Coach with the candidates to be drawn from the Residents of Burgmann College.
- (b) If the Sports Representatives cannot reach a simple majority, the Executive shall have the casting vote.

Chapter VII – Sub-Committees

8.1. The Association may, upon a motion with notice, by way of a General Meeting, create and elect a Sub-committee for any particular purpose defined by that meeting, and may abolish a Sub-committee by the same means.

8.2. The meeting creating a Sub-committee under the preceding section must elect one person only to be a Chairperson of that Sub-committee.

8.2.1. The Chairperson of a Sub-committee

- (a) must be responsible for the activities of that Sub-committee;
- (b) subject to the consent of the House Committee, has final decision making powers regarding all affairs of the Sub-committee;
- (c) is responsible to account for all financial expenditure and income incurred by the Sub-committee, as required under section 8.2;
- (d) may co-opt other persons to their Sub-committee.

8.2.2. Nothing in this section divests the Association of the power to direct its affairs by way of a General Meeting.

8.3. Each Sub-committee must

- (a) keep records of income and expenditure incurred by that Sub-committee available for perusal upon reasonable notice by any member of the Association; and
- (b) present summary of the accounts identified in paragraph (a) to the Treasurer not less than 24 hours in advance of each meeting identified in section 4.5, if the financial position of the Sub-committee has changed since the previous meeting.

8.3.1. All accounts, reports, summaries of financial statements required by this section must be made in accordance with any regulations determined by the General Meeting.

8.4. Any member of the Association may attend a meeting of any Sub-committee.

Chapter VIII – Financial Affairs

Part A – Responsibility

9.1. The responsibility for the financial affairs of the Association rests with the General Meeting.

9.2. No member of the Association is personally liable to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding-up of the Association

- (a) the assets and income of the Association shall be applied solely in furtherance of its above mentioned objects and no portion shall be distributed directly or indirectly to the members of the Association except as bona fide compensation for services rendered or expenses on behalf of the Association

9.3. Any other elected representative of the Association who is allocated funds under the Residents' Association budget must comply with Chapter VII.

9.4. For the purposes of this constitution the financial year of the Association is the calendar year.

9.5. The Treasurer must prepare and present a full financial report to each meeting identified in section 4.5(b)

9.6. A copy of the report identified in section 4.9.2(e) must be made available by the Treasurer to Ordinary Members at least 24 hours in advance of that meeting.

9.7. The Treasurer must prepare and maintain a full assets register. This must be updated no later than 24 hours before each meeting identified in section 4.5(b).

9.8. The Treasurer must keep accounts and records available for perusal upon reasonable notice by any member of the Association.

9.9. The House Committee may create, maintain and close cheque accounts in the name of

- (a) the Association; or
- (b) a Sub-committee of the Association established in accordance with the Constitution.

9.9.1. A cheque issued from any account existing under subsection 9 must be signed by two authorised officers.

9.9.2. For the purposes of this Chapter an authorised officer includes any office bearer on the House Committee other than a Whip.

9.9.3. Where a cheque is issued in the name of a Sub-committee the Chairperson of that Sub-committee

- (a) is an authorized office; and
- (c) must be signatory to the cheque

9.9.4. Where no separate account exists in the name of a Sub-committee any requisition for funds by that Sub-committee must be

- (a) made to the Treasurer of the House Committee; and
- (b) accompanied by a written authorization from the Chairperson of that Sub-committee.

9.9.5. The Treasurer must open and close all bank accounts in accordance with the directions of the House Committee.

Part B – Budget

9.10. The Annual Budget of the Association

- (a) must be presented and approved at Part B of the Annual General Meeting; and
- (b) must be made available to Ordinary Members at least 24 hours in advance of this meeting.

9.11. Preparation of the budget

- (a) is the responsibility of the Treasurer of the Association acting with the advice and consent of the House Committee; and
- (b) shall be finalized at a meeting of the House Committee following consultation with the Chairpersons of the Sub-committees, such meeting to be held between Part A and Part B of the Annual General Meeting.

9.12. In the Budget the total allocation of funds must not exceed the total anticipated income for that Academic Year.

9.13. Notwithstanding subsection (2), the budgetary amount allocated to the Orientation Week Sub-committee for the following Academic Year must be an amount allocated from and debited against the anticipated income in the following Academic Year.

9.14. Post Graduate Expenditure

- (a) BRA shall allocate five per cent of fees accruing to the Association under section 6 and 7 to specifically promote the recreational, social and cultural activities of its non- undergraduate members, and to encourage their involvement in college affairs.
- (b) This spending shall remain subjective to the authority and scrutiny of the General Meeting of the Association.

Part C – Expenditure

9.15. Amendments to the Budget at any time other than during Part B of the Annual General Meeting must be made in accordance with section 9.16.

9.16. A General Meeting may not entertain any motion involving expenditure and income unless it is a motion with notice and has been given in the agenda for the meeting.

9.17. Any notice of motion under section 4.4. involving expenditure must state the maximum amount involved by that proposed expenditure.

9.18. Nothing in this part prevents a motion which complies with subsection 16 being amended by the General Meeting

9.19. All accrual and expenditure of unbudgeted income by the House Committee must be reported to the next General Meeting after the accrual or expenditure.

Part D – Audit

9.20. An auditor, being either the Bursar of the College or a qualified accountant, must be appointed by the House Committee.

9.21. The Auditor must conduct an annual audit of the Association's accounts as at the end of each Academic Year and make a written report thereon.

9.22. The written report identified in subsection 21 must be presented to Part B of the Annual General Meeting for the subsequent year.

9.23. The written report of the Auditor identified in subsection 21 must be filed with the Registrar in accordance with the *Associations Incorporation Act 1991 (ACT)*.

Part E – Winding Up

9.24. The Association may be wound up voluntarily if the Association has, by special resolution at a General Meeting, resolved that it be wound up.

9.25. A motion proposing that the Association be dissolved must be made available to Ordinary members of the Association at least twenty-one days in advance of the General Meeting at which it is to be considered; and placed on the agenda as a special resolution for the General Meeting at which it is to be considered.

9.26. The special resolution proposed under this section is passed if carried by a three-quarter majority of Ordinary Members present and voting at that General Meeting.

9.27. As soon as practicable after a motion is passed under subsection 25, and no later than the time specified in the *Associations Incorporation Act 1991 (ACT)*, notice of that motion must be lodged with the Registrar in accordance with the Act.

9.28. In the event of the Association being dissolved, any assets remaining after such dissolution and the satisfaction of any debts and liabilities shall be transferred to another association with similar purposes which is not carried on for the profit or gain of its individual members.

Chapter IX – Burgmann College Council Representatives

10.1 An Ordinary General Meeting in fourth term must include speeches from nominees for the following positions

- (a) Four (4) undergraduate Burgmann College Council Representatives; with no more than two (2) being of the same gender.
- (b) Postgraduate Burgmann College Council Representative

10.2. These representatives will represent students on the Burgmann College Council and its subcommittees.

10.3. Council Representatives must inform residents of Council Meetings at least twice a year, at least a week prior to the meeting and must hold an open forum for residents within seven days following Council Meetings to discuss issues arising from Council and its Subcommittees.

Chapter X – The Constitution Review and Interpretation

11.1. Part A of the Annual General Meeting must elect a Constitutional Review Officer to review the Constitution.

11.2. The duties of the Constitutional Review Officer elected under subsection 1 include

- (a) proposing amendments to the Constitution; and
- (b) drafting proposed amendments to the Constitution; and
- (c) retaining a copy of the Constitution incorporating all amendments for the perusal and copying by any Ordinary Member of the Association; and
- (d) advising the House Committee and Chairperson of the General meeting on matters of interpretation of this Constitution, subject to the authority of the General Meeting.

11.3. Subject to subsection 2, a motion proposing an amendment to the Constitution must be

- (a) made available to members of the Association at least seven (7) days in advance of the General Meeting at which it is to be considered; and
- (b) placed upon the agenda for the General Meeting at which it is to be considered.

11.4. A motion proposing total revocation of this Constitution must be entertained by a General Meeting provided that

- (a) notice of such motion is communicated to members of the Association at twenty-one (21) days in advance of the General Meeting at which it is to be considered; and
- (b) copies of the proposed new Constitution are made available to members of the Association at least twenty-one (21) days in advance of the General Meeting at which it is to be considered.

11.5. Only a General Meeting has the power to amend or revoke this Constitution.

11.6. A motion proposed under this section is passed if carried by a two-thirds majority of the Ordinary Members present and voting at that General Meeting.

11.7. As soon as practicable after a motion is passed under subsection 6, and no later than the time specified in the *Associations Incorporation Act 1991 (ACT)*, a notice of that motion must be lodged with the Registrar in accordance with the Act.

11.7. A motion passed under subsection 4 takes effect when

- (a) notice of that motion has been lodged in accordance with subsection (5); and
- (b) where required by the *Associations Incorporation Act 1991 (ACT)*, the Registrar has approved the proposed alteration.

11.8. The Constitution must be interpreted by the Constitutional Review Officer, subject always to the authority of the General Meeting.

Chapter XI – Sanctions

12.1. Failure to comply with the provisions of this Constitution renders the person or persons upon whom the responsibilities or obligations are placed by this Constitution liable to a motion of No Confidence at a General meeting.

- (a) Notwithstanding subsection 1, a Motion of No Confidence may be moved at a General Meeting for any other reason.

12.2. A Motion of No Confidence at a General Meeting is passed if carried by two-thirds majority of the Ordinary Members present and voting.

12.3. Subject to section Chapter XI, the Motion of No Confidence when carried renders the position or positions vacant.

12.4. If a Motion of No Confidence in an office bearer of the House Committee is passed in accordance with section 11.8, another General Meeting must be held within two weeks to reconsider the motion.

12.5. If and when such meeting required by subsection 1 affirms the Motion of No Confidence by two-thirds majority of the Ordinary members present and voting the position of the office bearer becomes vacant.

Chapter XII – Patrons

13.1. A General Meeting may appoint Patrons of the Association.

