



# BURGMANN COLLEGE

Affiliated with The Australian National University

*Capture our imagination*

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## 2023 APPLICATION FOR A SCHOLARSHIP OR BURSARY

### **Introduction**

The College provides several forms of financial assistance to ANU students who will be residents at Burgmann College which include scholarships, bursaries and resident employment contracts. Full details for future residents' financial assistance are provided on the Burgmann College webpage <http://burgmann.anu.edu.au/future-residents/financial-assistance>.

Bursaries and scholarships are funded largely from Burgmann College's endowment monies held in perpetuity in the ANU's Endowment for Excellence Fund. They are granted upon the recommendation of a Sub-committee of the College Council.

Applicants are selected from those who can demonstrate all three of the following categories:

- a) **Academic merit**
- b) **Financial need**
- c) **Evidence of any kind of community service contribution either at a previous education establishment, or with a charity organisation, a church etc**

***A personal contribution to the life at Burgmann is an important part of living at the College.***

Bursaries and scholarships are in high demand and unfortunately it is not possible to assist every applicant. Also, while an application may be made for both a bursary and a scholarship using the forms provided, it is not possible to hold both concurrently. The Sub-committee reserves the right not to grant bursaries or scholarships where it is of the view that there is insufficient merit or need. The holding of a Scholarship or Bursary award is subject to satisfactory academic progress, financial need and ongoing contribution to College life. Where an applicant has applied for both a scholarship and a bursary, the Sub-committee will consider the scholarship first and, if that is unsuccessful it will then be passed for consideration for a bursary award.

***All scholarships and bursaries generally take the form of a monetary reduction in term fees.***

### **Burgmann Bursaries for 2023**

Bursaries are available for both **new residents and continuing residents**. The criteria for the award of bursaries is based on financial need, academic merit and contribution to College life (see above) with the **primary weighting on financial need**. The Sub-committee has the discretion to determine the amount of a bursary depending on the level of financial need. Funds are currently available for the award of up to 6 bursaries per annum of up to \$5,000 each.

### **Burgmann Scholarships for 2023**

Scholarships are available for **new residents** at Burgmann College either undergraduate or post graduate. The criteria for the award of scholarships is the same as for bursaries (viz., academic merit, financial need and contribution to College life – see above), but with a **primary weighting on academic merit**. Funds are currently available for the award of up to 3 scholarships of \$5,000 each.

## **CLOSING DATES**

All applications must be **received** by the dates listed below.

We are unable to accept or consider applications received after the closing date.

	<b>CONTINUING RESIDENTS Up to 3 Bursaries</b>	<b>NEW RESIDENTS Up to 3 Bursaries Up to 3 Scholarship</b>
<b>Applications Close</b>	Friday 2 December 2022	Friday 6 January 2023
<b>Sub-Committee Meets</b>	Wednesday 7 December 2022	Wednesday 11 January 2023
<b>Notification</b>	By Friday 16 December 2022	By Friday 20 January 2023

Scholarship/Bursary Application Forms

<http://burgmann.anu.edu.au/future-residents/financial-assistance>

New residents may apply for a bursary as well as a scholarship in the same round.

Application forms contain two parts, both should be returned to the Manager – Business and Finance.

Section A - to be completed by the resident or prospective resident

Section B - to be completed by parents or guardians

(or the applicant, where self-funded is applicable)

**If the applications are to be posted please do NOT staple the pages together.**

**Simply use paper clips if necessary.**

**Please write CLEARLY and in a BLACK pen.**

**Applicants not already at Burgmann College must have applied for residency at Burgmann College via the ANU Accommodation Service (see \*links below) and full information must be provided regarding academic, financial and personal circumstances.**

Please use additional sheets if necessary with a **MAXIMUM of one page** per subject of information. Incomplete information may lead to an application being put aside, however too much information can also be too confusing and salient points might be missed.

All information received is treated in the strictest of confidence.

### **Enquiries and Completed Applications**

**To Mrs Nerrida Higgins, Manager – Business and Finance,**

**Burgmann College, GPO Box 1345, Canberra ACT 2601**

**Phone: 02 6125 6081**

**Email: [nerrida.higgins@burgmann.anu.edu.au](mailto:nerrida.higgins@burgmann.anu.edu.au)**

### **To All Applicants**

**\*You must complete the online link application for accommodation at Burgmann College.**

**The link is available online from ANU's Accommodation Service at:**

**Undergraduates/Postgraduates: <http://www.anu.edu.au/study/accommodation>**

**BURGMANN COLLEGE**  
**2023 SCHOLARSHIP AND BURSARY APPLICATION**

**SECTION A: - FOR COMPLETION BY RESIDENT OR PROSPECTIVE RESIDENT**

**\*PLEASE COMPLETE CLEARLY IN BLACK INK ESPECIALLY IF YOU WILL BE EMAILING YOUR APPLICATION**

LAST NAME	
GIVEN NAMES	
CURRENT HOME ADDRESS	
ADDRESS IF DIFFERENT FROM ABOVE	
HOME PHONE	
MOBILE	
EMAIL	
EDUCATIONAL INSTITUTION 2022 YEAR 12 (if applicable)	
ANU COURSE 2023	
ANU COURSE 2022 (If applicable)	

1. What are you applying for? (See introductory notes, tick all relevant items.)

You may apply for a bursary as well as a scholarship; their criteria are weighted differently, but you cannot hold both concurrently.

- Bursary (First Year OR Continuing resident at Burgmann, UG or PG)
- Scholarship (First Year resident only, at Burgmann, UG or PG)

**CHECK LIST**

Please provide these items with your application:

- **A copy of your most recent academic results (school or university). If you are a new resident we require a copy of your ATAR certificate as soon as it is available. (Please do NOT send full school reports, only the ATAR certificate and a single page of overall results.)**
- References from two academic referees together with their contact details. Please ensure that these do not go over one page in length.
- If not self-funded, a copy of your parent's latest **Tax Assessment only** (Please do not send the full tax return).

2. Please list:  
Any other scholarships/bursaries/awards (with their value) which you have applied for in 2023 and whether they have been granted to you:

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3. Do you expect to receive Youth Allowance in 2023?  YES  NO  
If Yes please confirm the value.....

4. If you are ineligible for Youth Allowance, please explain why below:

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5. Do you anticipate having part-time employment in 2023?  YES  NO  
If "Yes" please give details including anticipated income:

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6. What other sources of finance do you have?

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7. **(For current residents)** List any College employment or leadership roles held or applied for during your time at Burgmann College:

POSITION	PERIOD WORKED (DATES)



**9. Estimate of sources of income in 2023**

	<b>ANNUAL \$AMOUNT</b>
Youth Allowance	\$
Scholarships	\$
Employment	\$
Savings	\$
Parents/Guardians Contribution	\$
Other	\$
<b>TOTAL</b>	

**10. Estimate of total university costs in 2023**

Accommodation Fees at Burgmann College	
University Fees upfront per year (do not include CSP/HELP)	
University Fees upfront in total for your qualification duration ie 1 year, 2 years, 3 years etc (do not include CSP/HELP)	
Books and Materials	
Other	
<b>TOTAL</b>	

**DECLARATION AND SIGNATURE**

I certify that the above information is true and complete in every detail. I authorise Burgmann College to obtain official records from an educational institution previously attended by me. I acknowledge that the College reserves the right to vary or reverse any decision regarding the award of a Bursary/Scholarship made on the basis of incorrect or incomplete information.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**BURGMANN COLLEGE  
2023 SCHOLARSHIP AND BURSARY APPLICATION**

**SECTION B: REQUEST FOR INFORMATION FROM PARENTS/GUARDIANS  
TO SUPPORT A SCHOLARSHIP/BURSARY APPLICATION**

Your child has applied for a Bursary/Scholarship at Burgmann College for 2023. See the introductory pages (pp1 – 2) for information on these different forms of financial assistance.

Financial need is a criterion in selecting both bursaries and scholarships; but it is a **primary** factor with respect to bursaries. To assist the College Council's Bursary and Scholarships Sub-committee in its deliberations, you are requested to provide information on the financial aid you propose to give to your child on the form below. Both parents/guardians are to provide the information, together or separately, as appropriate.

**A copy of your last Income Tax Assessment must be provided (year ending 30 June 2022).**

**Please do NOT send the whole Tax return – simply the ATO Assessment.**

**Applications cannot be considered without this information.**

Absolute confidentiality is assured. When returning the form to the Business Manager, please mark the envelope 'Confidential'.

Should you have any questions regarding the Scholarship and/or Bursary application, please contact the Manager – Business and Finance, Mrs Nerrida Higgins, Tel (02) 6125 6081 or email [nerrida.higgins@burgmann.anu.edu.au](mailto:nerrida.higgins@burgmann.anu.edu.au).

**INFORMATION**

1. I/We \_\_\_\_\_ (name of parents/guardians) are intending to provide the following financial assistance for \_\_\_\_\_

	<b>ANNUAL \$AMOUNT</b>
Accommodation Fees at Burgmann College	\$
University Fees upfront per year (do not include CSP/HELP)	\$
University Fees upfront in total for your qualification duration ie 1 year, 2 years, 3 years etc (do not include CSP/HELP)	\$
Books/Materials	\$
Living Allowance	\$
Other	\$
<b>TOTAL</b>	<b>\$</b>

2. Parent/Guardian A annual income: \_\_\_\_\_\$ Occupation \_\_\_\_\_
3. Parent/Guardian B annual income: \_\_\_\_\_\$ Occupation \_\_\_\_\_
4. Number of dependent children in family (including applicant) \_\_\_\_\_
5. To what extent are you responsible for paying your daughter/son's University fees?

\_\_\_\_\_

Fully/Partially (specify) \_\_\_\_\_

\_\_\_\_\_

6. Are there any other factors to be considered which the Sub-Committee should be aware of? Full information is very helpful (**please limit to space provided**) \_\_\_\_\_

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**DECLARATION AND SIGNATURES**

I/we certify that the above information is true and complete in every detail. I acknowledge that the College reserves the right to vary or reverse any decision regarding the award of a Bursary or Scholarship made on the basis of incorrect or incomplete information.

Signature \_\_\_\_\_ Date \_\_\_\_\_